



Authorized Access List

Customer Name: _____

For each individual listed, please indicate the level of access they are permitted with respect to your collocation service:

- Physical Access - Allows entry into the collocation space 7x24 (picture ID & sign-in required)
- Phone Requests - Allows remote requests (phone or e-mail) to be made regarding collocated equipment. Individuals initiating remote requests will be required to provide their password.
- Access List Changes - Allows written requests to change the list of persons or privileges defined on the Authorized Access List.

Authorized Administrators

Name	Driver's License Number	Password	Physical Access?		Phone Requests?		Access List Changes?	
			Y	N	Y	N	Y	N
			Y	N	Y	N	Y	N
			Y	N	Y	N	Y	N
			Y	N	Y	N	Y	N
			Y	N	Y	N	Y	N
			Y	N	Y	N	Y	N
			Y	N	Y	N	Y	N
			Y	N	Y	N	Y	N
			Y	N	Y	N	Y	N

Note: Changes made to the foregoing list must be submitted 48 hours prior to any site access or phone request of newly listed personnel. Please update with a complete list of authorized personnel. All other lists will be voided.

DSX Cards: Please list the 2 people (from above list) that are authorized to have DSX cards, which allow keycard access to lobby of the building after hours. Two cards are given to each account complimentary with service. If they are misplaced or damaged, a one-time fee of \$7.00 is charged for a replacement.

1.)	2.)
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Authorized NEDV Employee

Customer Signature/Date

Print Name/Title/Date

Print Name

****Fax Form to 508-481-0973**

Password